



Carlynton School District
Mr. Christopher Juzwick • Acting Superintendent

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MEMORANDUM

TO: Board of Directors
Administrators
Municipal Offices

DATE: November 12, 2019

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its monthly Voting Meeting
Tuesday, November 19, 2019 at 7:00 pm in the Carlynton Junior-Senior High School
Cougar Collaboration Center.

CARLYNTON SCHOOL DISTRICT

Voting Meeting
November 19, 2019
Carlynton Jr.-Sr. High School CCC– 7:00 pm

AGENDA / ADDENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE:

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The minutes of the October 15, 2019 Regular Voting Meeting;
2. **The minutes of the November 12, 2019 Finance Committee Meeting.**
_____ *First*; _____ *Second*; _____ *Vote*

Minutes of October 15, 2019
Voting Meeting
**Minutes – November 12,
2019 Finance Meeting**

REPORTS:

- Executive Session
- Administrative Reports
 - Superintendent’s Report
 - Acting Business Manager’s Report

I. Miscellaneous

Motion to approve the following Miscellaneous Items:

1. The additions to the 2019-2020 Conference and Field Trips Requests as submitted; (Miscellaneous Item #1119-01 **REVISED**)
2. **The resolution to identify and authorize the electronic signature of Christopher Juzwick, Acting Superintendent, for signing all electronic agreements with the PA Department of Education as submitted. (Miscellaneous Item #1119-02)**
_____ *First*; _____ *Second*; _____ *Vote*

Conference and Field Trip
Requests

**Electronic Signature –
Acting Superintendent**

II. Finance

Motion to approve the following Finance Items:

1. The Treasurer’s Report for the month ending June 30, 2019 as submitted;
2. The Treasurer’s Report for the month ending July 31, 2019 as submitted;
3. The Budget Transfers for November 2019 as submitted;

Treasurer’s Report – June
30, 2019
Treasurer’s Report – July 31,
2019
Budget Transfers

- | | |
|---|---|
| <p>4. Continued participation in the Western Pennsylvania Electric Consortium for a new contract period to begin on the meter read date in January 2021 and to extend for a one, two or three-year period based on pricing received from up to six major electric supplies. This cost-saving participation agreement is arranged through the Allegheny Intermediate Unit; (Finance Item #1119-01)</p> | <p>Western PA Electric Consortium Participation</p> |
| <p>5. The 2019-2020 tuition agreement between the District and the School District of Pittsburgh and Program for Students with Exceptionalities for the education of a district student per the terms of the agreement for the 2019-2020 school year; (Finance Item #1119-02)</p> | <p>Tuition Agreement with Pittsburgh Public Schools</p> |
| <p>6. Ratify the purchase of 20 cafeteria tables for the junior-senior high school purchased through the Cafeteria Fund at a Co-Stars low bidding cost of \$15,451.20; (Finance Item #1119-03)</p> | <p>Purchase of Cafeteria Tables</p> |
| <p>7. The five-year preventative maintenance agreement between the District and Trane for the preservation and management of the junior-senior high school HVAC system at a cost of \$36,480 for year one and a two percent increase per year for the remainder of the agreement; (Finance Item #1119-04)</p> | <p>Trane – Preventative Maintenance Agreement</p> |
| <p>8. The Athletic Fund Report for the month ending September 30, 2019 in the amount of \$13,315.77; (Finance Item #1119-05)</p> | <p>Athletic Fund Report – September 2019</p> |
| <p>9. The Activities Fund Report for the month ending September 30, 2019 in the amount of \$85,296.67; (Finance Item #1119-06)</p> | <p>Activities Fund Report – September 2019</p> |
| <p>10. The Athletic Fund Report for the month ending October 31, 2019 in the amount of \$14,550.85; (Finance Item #1119-07)</p> | <p>Athletic Fund Report – October 2019</p> |
| <p>11. The Activities Fund Report for the month ending October 31, 2019 in the amount of \$88,965.92; (Finance Item #1119-08)</p> | <p>Activities Fund Report – October 2019</p> |
| <p>12. The lowest responsible bid for the purchase, replacement and upgrades to the District core, switches and anti-virus licensing at a cost of \$80,779.10 to be paid over a five (5) year lease period with no penalty for early payoff. (Finance Item #1119-09)
 _____ <i>First</i>; _____ <i>Second</i>; _____ <i>Vote</i></p> | <p>Purchase of Core and Switches</p> |

III. Personnel

Motion to approve the following Personnel Items:

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| <p>1. The addition to the 2019-2020 Athletic Supplemental List as submitted; (Personnel Item #1119-01)</p> | <p>Athletic Supplemental List</p> |
| <p>2. Appoint Holly Burnett to the as-needed position of Elementary In-School Suspension aide at Crafton Elementary School per the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #1119-02)</p> | <p>Crafton Elementary ISS Aide – Holly Burnett</p> |

3. Approve Cynthia Bevan and Elaine Retcofsky for the positions of after-school math and reading tutors, respectively, at Carnegie Elementary, consistent with the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. The positions are for two hours per week at \$35 per hour and funded by a Ready-to-Learn Grant; (Personnel Item #1119-03)

After-School Tutors,
Carnegie Elementary –
Cynthia Bevan, Elaine
Retcofsky

4. Appoint Sharon Volenec-Talmoniti to the position of lunchroom/playground aide at Carnegie Elementary, retroactive to October 21, 2019, consistent with the terms and conditions of the Secretary, Cafeteria, and Aides Collective Bargaining Unit Agreement; (Personnel Item #1119-04)

LR/PG Aide – Sharon
Volenec-Talmoniti

5. **Reassign Cheryl Irwin to the position of Life Skills/Autistic Support aide at Crafton Elementary, retroactive to October 7, 2019, consistent with the terms and conditions of the Secretary, Cafeteria, and Aides Collective Bargaining Unit Agreement. (Personnel Item #1119-05)**

**LS/Autistic Support Aide –
Cheryl Irwin**

_____ *First*; _____ *Second*; _____ *Vote*

IV. Student Services

Motion to approve the following Student Items:

1. The revised list of van drivers for the 2019-2020 school year as submitted by Roenigk Van Services. (Student Services Item #1119-01)

Van Drivers – Revised List

2. The proposed spring marching band trip to Williamsburg, Virginia April 16-19, 2020 as submitted; (Student Services Item #1119-02)

Spring Marching Band Trip

_____ *First*; _____ *Second*; _____ *Vote*

V. Policy

Motion to approve the following Policy Items:

1. The second and final reading of the following policies per the full PSBA policy review:

Policies 911-917 – Final
Reading

- Policy 911 – News Media Relations
 - Policy 912 – Relations with Educational Institutions
 - Policy 913 – Non-school Organizations/Groups/Individuals
 - Policy 914 – Relations with Intermediate Unit
 - Policy 916 – Volunteers, w/attachment: Volunteer Application
 - Policy 917 – Parent/Family Involvement
- (Policy Item #1019-01)

2. The second and final reading of the revision to Policy 227, Drug Awareness, as submitted. (Policy Item #1019-02)

Revision to Policy 227 –
Final Reading

_____ *First*; _____ *Second*; _____ *Vote*

OLD BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*; _____ *Time*